

REQUEST FOR CHANGE OF ADDRESS AND UPDATING OF RECORDS

DATE

THRU: CORPORATE COMPLIANCE OFFICE
(formerly Stockholder Affairs)
G/F Lopez Bldg., Meralco Center, Ortigas Ave., Brgy. Ugong, Pasig City

TO: SECURITIES TRANSFER SERVICES, INC.
G/F Benpres Bldg., Meralco Ave. cor. Exchange Road, Ortigas Center, Pasig City

FROM: _____
Last Name
First Name
Middle Name

Please update the following information in my record:

MAILING ADDRESS:		
FROM:		
ZIP CODE:		
TO:		
ZIP CODE:		
FOR MERALCO EMPLOYEES / RETIREES:	<i>Man No.:</i>	
TELEPHONE NO.:	<i>Residence:</i>	<i>Office:</i>
MOBILE NO.:		
E-MAIL ADDRESS:		
TAX IDENTIFICATION NO.:		
STOCKHOLDER NO./S:		
Request Received by:		
	Stockholder's Signature Over Printed Name	

- Please attach two (2) valid Government issued IDs with picture.
- You may indicate your email address if you wish to join our mailing list.
- You may also email this form to corporate.compliance@meralco.com.ph or stsi@stsi.ph.



SPECIMEN SIGNATURE CARD
(Individual Applicants)

Stockholder No.: _____

Date: _____

Complete Name

First Name

Middle Name

Surname

Complete Address

Zip Code

Email Address

TIN

Citizenship

Contact Nos.

Specimen Signatures
(Please sign twice)

1.)

1.)

2.)

2.)

Signature Verified

ADDITIONAL PERSONAL INFORMATION

Civil Status/Sex	
Date/Place of Birth	
CTC #	
Name of Spouse	
Mother's Maiden Name	
Occupation	
Name of Employer	
Employer's Address	
Nature of Business	
(if Self-Employed	
SSS/GSIS #	
ID Picture	

I hereby certify that the foregoing information are true and correct to the best of my knowledge.

(Signature over Printed Name)